

Director of Research, Melbourne School of Health Sciences (0.3 EFT)

Key functions of the Director, Research (0.3): Provide leadership and work with the Heads of Departments and Head of School to:

- Lead and manage the MSHS research committee with oversight of research and research training (with shared policies and procedures related to research) across the Health Sciences
- Lead and manage the MSHS ethics committee
- As a senior academic leading research in MSHS, provide supervision*, advice and guidance to professional staff who support research and research training in MSHS
- Operationalise the School's research strategy by implementing the School's six pillars of research and initiating & maintaining cross school research activities
- Establish shared processes, policies and procedures for research higher degree selection, supervision, progress monitoring and quality control, including student support systems (eg computers, desks, funding)
- Lead research higher degree seminar / conference / roundtable programs
- Faculty participation and liaison role –both formally through committees and informally through regular liaison
- Foster inter-professional collaborations, partnerships and synergies in research
- Make recommendations for research representation on Health Sciences web pages and for MSHS marketing and events
- Provide advice on how to optimize the international research profile of School of Health Sciences
- Advise the Head of Melbourne School of Health Sciences on other relevant matters concerning research and research training

* Supervision - Professional staff have line management to a more senior member of the professional team to enable them to complete their duties as per their position description; the Director provides information and guidance on the context, MSHS strategic intent and MSHS priorities pertaining to the different dimensions of their role.