

QUALITY REVIEW OF PERSONAL PLAN (Goal Plan)

Consumer's name _____ Date reviewed _____

Case Manager's Name _____

LONG - TERM GOAL

YES NO Goal is taken from the "wants" section of the strengths assessment, that is, long-term goal clearly reflects what the person wants, what motivates him/her, not what others think they need to do

YES NO Goal is written in the person's own words

SHORT - TERM GOALS (action steps/tasks)

YES SOMETIMES NO Date is recorded that the action step is written

YES SOMETIMES NO Goals are measurable (outcomes oriented)

YES SOMETIMES NO Goals are achievable (broken down into small steps)

YES SOMETIMES NO Goals are positive (what *will* be done rather than what *will not* be done)

YES SOMETIMES NO Dates to be achieved are recovered (no ongoing)?

YES SOMETIMES NO Are tasks being achieved and target dates recorded?

YES SOMETIMES NO Is goal progress reflected in comments section?

YES SOMETIMES NO Resources/information from the strengths assessment are reflected in the goal plan

YES NO The consumer has signed the plan