

## Consumer Involvement Honorarium Schedule

**This schedule relates to any task that is estimated to take >1hour .**

**This schedule applies only to activities/projects where budget allows for expenses related to consumer involvement.**

CHESM Consumer Involvement Levels <sup>#</sup>	Honorarium
All Levels (excluding Level 5 which is provided an hourly monetary rate): Reimbursement of parking cost related to involvement	Expenses will be rounded to the nearest dollar and the amount provided as a gift voucher.
Level 2 and 3: One off consumer activities or project specific activities e.g., named study investigator, focus group member, reviewing patient information brochures.	\$45 gift voucher per hour including any preparation time/pre-reading.
Level: 4 For CHESM Advisory Board participation.	\$45 gift voucher per hour including any preparation time/pre-reading.

<sup>#</sup> CHESM Consumer Involvement Levels: 1: Knowledge Translation Network (KTN) Consumer Member; Level 2: Project-Specific Consumer Advisor; Level 3: Consumer Research Investigator: Academic-Led Research; Level 4: Consumer Advisory Panel Member; Level 5: Consumer Research Investigator - Consumer-Led Research

All remuneration will be paid in gift vouchers and will be made on completion of all tasks (or as negotiated).

**Please note:** The Australian Tax Office (ATO) has the authority to treat gift voucher payments as taxable income. Consumers should be mindful of the potential impact on their personal tax situation when receiving an honorarium for consumer involvement activities with CHESM. Researchers are responsible for ensuring that consumers are informed about this. If there is any uncertainty, it is advisable that the consumer seek their own professional financial advice. Further details can be found at: <https://www.ato.gov.au/Non-profit/Types-of-Not-for-profit-workers/Not-for-profit-volunteers/Paying-volunteers/>